

MEETING MINUTES

ALLENSPARK WATER & SANITATION DISTRICT

Regular Board Meeting

February-May 2024 - Temporarily changed to second Friday of the month

Community Room of Allenspark Fire Station

May 10, 2024, 6:30 PM

Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.

Board Members in attendance: President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow, Mike Bushue, and Robbie Vinson (virtually)

Board Members Not in attendance:

Department Personnel: Superintendent Barry Mauerman, Operators Adam Hans and Trey Barresi, and Executive Secretary Jen Cook

Meeting Attendees: NONE

CALL TO ORDER: The meeting was called to order at 6:30 PM.

A MOTION to approve the April Minutes was made by Rick. Mike seconded and the motion was approved by unanimous vote.

A MOTION to approve the April Financials was made by Susan. Rick seconded and the motion was approved by unanimous vote.

1) Operations Update

- a. Leak Status – The major ongoing leak seems to be coming from the church, but it's also possible that it's coming from somewhere higher up. We will likely have to bring in a leak detection company.
- b. Flow Control Valve Repair – All the parts are here, but we had to get the plant/ultrafilter situation addressed before attempting the install.
- c. Ultrafilters: Plant Production Compromised, Filtertech Chem Cleaning 5/7-8 – Our ability to produce water was seriously compromised because the filters needed a full chemical cleaning. The system is backwashing beautifully now. The total cost for the chemical cleaning and labor will be ~\$4,500.

2) Sanitary Survey Responses (Letter Response Sent 3/1/24)

- a. Backflow Assembly: See 1b
- b. Discharge Permit: Barry Initial Email Communication to CDPHE. Need to Investigate Discharge Pond Construction When Weather Permits. Call Scheduled with CDPHE After

Vacation – Trey expressed interest in getting involved with this, and Barry will work with him on it.

3) **Meter Reading System** – We are still waiting on parts of our order to become available. The company moved to a new location and the parts we need seem to have been temporarily lost in the shuffle.

4) **Financial Forecast Discussion**

- a. We submitted our Application for Exemption from Audit to DOLA via their online portal, but the board agreed it would be prudent to have a retroactive resolution in place as a backup. A MOTION to adopt the Resolution for Exemption from Audit was made by Susan. Rick seconded and the motion was approved by unanimous vote.
- b. There was discussion on the various rate structure options, and how they correspond to fixed vs variable costs, residential vs commercial customers, and part-time vs full-time residents.

5) **Infrastructure Grant Discussion** – Ron invited two members of MMWS to come to the July meeting to talk about their experience with the grant process, and possible connection between the two water systems.

- a. Ron also spoke with a field representative for House Representative Joe Neguse’s office, and sent him a list of expenses we’re looking at. In addition to local options, the representative may be able to help find funding at the federal level as well.

OTHER BUSINESS

The Colorado SecureSavings program started last year, but local governments were not included in the mandate until a month or so ago. We have less than five employees, so we opted out of the program.

Maintenance & Testing Schedule – We got the results for nine out of ten of the most recent lead/copper tests. One site tested over the action limit, which is acceptable. If the 10th one also tests over the limit, additional action will be required

A MOTION to adjourn the meeting was made by Mike. Susan seconded and the meeting adjourned at 8:36 P.M.

Respectfully submitted,

Jennifer Cook